



پوهنتون کاردان
KARDAN UNIVERSITY

ENGLISH COURSE COMPOSITION

SESSION 4: WRITING PROCESS



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بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ، وَ عَلَیْهِ السَّلَامُ عَلَیْ رَسُوْلِهِ الْكَرِیْمِ ، وَاللهُ وَصَلَّیْهِ وَسَلَّمَ اَمَّا بَعْدُ :



The Contents

- Recap of Session 5
- Outcome of the Session
- Writing process
- Prewriting
- First draft
- Editing and revising
- Proofreading
- Final draft



Recap of Session 5: Sentence and Mechanics

What is a writing process?

What is a prewriting?

What is the first draft?

What is proofreading?

What is the final draft?



Outcome of the Session

Students will write paragraphs professionally and organizedly?



Learning Outcome

- **By the end of the lesson, students will be able to:**
- Explain the writing process.
- Identify its major stages.
- Generate and organize ideas.
- Write a first draft.
- Revise content and organization.
- Edit language and mechanics.
- Use peer and self-feedback.
- Produce a clear, coherent final draft.





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Brainstorming

What is Writing Process?



Writing process

Writing process is a series of steps which is used by writers to write something correctly and logically.

Steps of writing process

- Writing process has five steps:
- 1-Prewriting step
- 2-First Draft
- 3-Editing and revising
- 4-Proofreading
- 5-Final Draft



What is prewriting?

- Prewriting is the first step where we choose a topic, generate and create ideas.
- Write whatever comes to your minds about your topic.
- **Techniques for prewriting are:**
 - 1-Brainstorming
 - 2-Mind-mapping



Brainstorming

Here we write our ideas like a list.

Topic (Online Learning)

Benefits

Easy to reach

Saving time

From every place

No worry about traffic issues

No fear of car accident

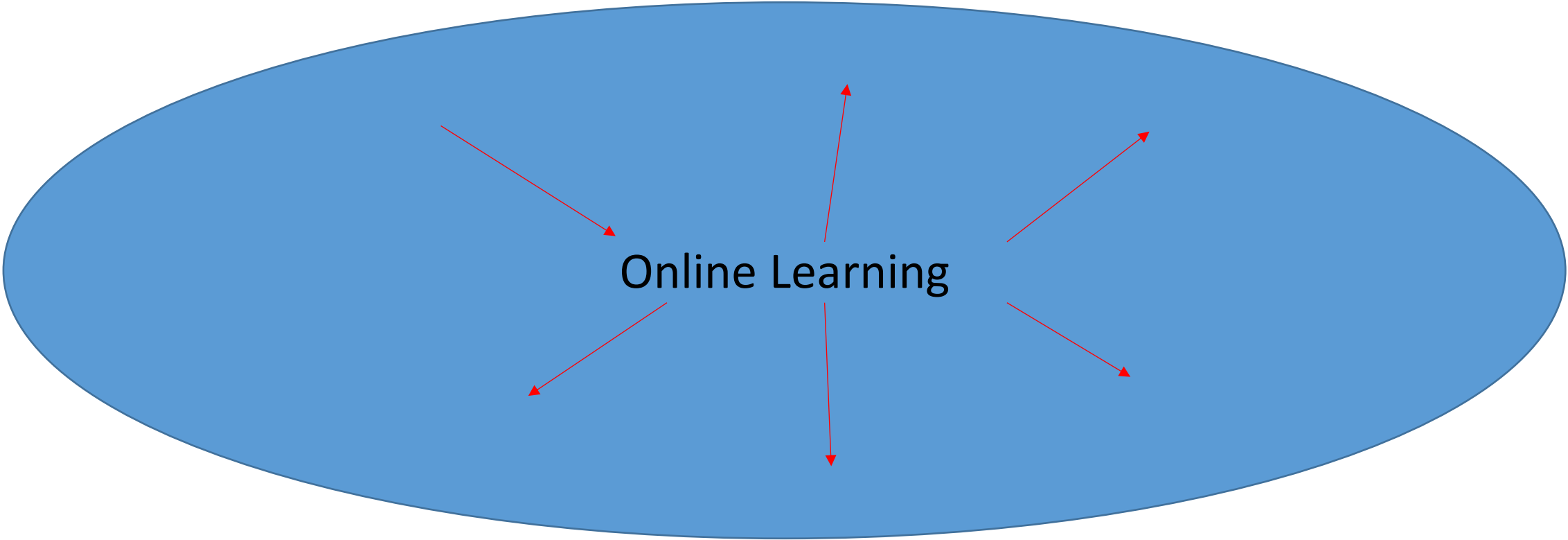
No fear of misbehavior with students

No transportation expense



Mind Mapping

we write our ideas like a diagram or like the branches of a tree.



Online Learning



First Draft

In this step, we turn our ideas to a paragraph.



Online learning has many benefits for students. First, it is easy to reach because students can study from their home without going to a school or university. It also saving a lot of time, because students dont need to travel long distance to attend their classes. Another good benefit is that students can learn from every place, such as home, office, or even while they are travelling. They no need to worry about traffic issues and wasting time in the road. Online learning is very useful specially for students who live far from their university, however, it can also have some challenges. Overall online learning make education more easy and comfortable for many students.



Editing and Revising

Edit (the spelling,
punctuation,
capitalization, and
grammatical errors)

Revise (add necessary
ideas, and we remove
the unnecessary ideas)



Proofreading

**Read the paragraph
again and make sure
there are no errors in
the paragraph**



Final Draft

Online learning has many benefits for students. First, it is easily accessible because students can study from home without going to a school or university. It also saves a lot of time because students do not need to travel long distances to attend their classes. Another important benefit is that students can learn from almost anywhere, such as at home, in the office, or even while traveling. Finally, students do not need to worry about traffic problems or waste time on the road. Online learning is especially useful for students who live far from their universities. Overall, online learning makes education more convenient and comfortable for many students.



Evaluation of the lecture

- What did you learn?
- What is Prewriting?
- What is First Draft?
- What is Editing and Revising?
- What is proofreading?
- What is Final Draft



Assignment & References

Write a paragraph, and follow the writing process?

- Hogue, A., & Bixby, J. (2014). *Longman academic writing series 2: Paragraphs* (3rd ed.). Pearson Education.
- The 3rd edition is documented as a 2013/2014 publication, with ISBN **978-0-13-291271-6**. [UOWD Library](#)





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Q & A